

No: IIPHS/2021/Ads/1/54/79

Date: 19th Aug 2025

Position: Field Research Assistant (Project Technical Support)

No of Posts: 6

Location: Khasi/Jaintia Hills (4) and Garo Hills (2), Meghalaya

Duration of Position: 1 year (extendable)

About IIPHS:

The Indian Institute of Public Health Shillong (IIPH-Shillong) is a northeast regional institute of public health. It was established in 2015 by the PHFI in collaboration with the Government of Meghalaya to redress the limited institutional and systems capacity in public health in the North East Region of India. IIPH-Shillong is an autonomous educational & research institute of the IIPH Shillong Society, registered under the Meghalaya Society registration Act of 1983.

Project Title and Brief:

“Genomics-based Discovery of (potential) Pathogens for India's North-Eastern Region (GDP-FINER)”

The Indian Institute of Public Health Shillong is implementing the GDP-FINER project in collaboration with the National Centre for Biological Sciences, Bengaluru, and other northeast regional institutions. This project aims to identify hitherto unknown pathogens in two global biodiversity hotspots in Northeastern India through an integrated surveillance approach.

The Field Research Assistant will support the field research activities that involve collection and processing of biological specimens at designated field sites and administering structured questionnaires to collect epidemiological data from study participants. The ideal candidate will have a strong understanding of biosafety practices and excellent interpersonal skills to engage effectively with participants and research teams. Prior experience of working in field conditions is a plus.

Qualifications

Essential:

- GNM/BSc Nursing/Diploma/Bachelor's/Master's in Medical Laboratory Technology.
- Knowledge of local language (Khasi, Pnar, Garo).

Desirable:

- Fluency in English is an asset.
- Clinical/Field/Laboratory experience is an asset.

Roles and Responsibilities:

- Collect and process samples and related epidemiological data from community participants at the study sites.
- Maintain safety and quality standards for samples collected and for all equipment used.
- Ensure proper labelling, storage, and maintenance of the samples collected.
- Responsible for transport of samples to the Institute.
- Maintain close coordination with the field team and laboratory team at the Institute.
- Involvement in fieldwork as and when necessary.
- Perform any other project or institution-related activities as may be assigned from time to time by the Principal Investigator or immediate supervisor.

How to Apply:

1. Interested candidates may upload the required data in the Google form [link](#)
2. **Last date for receipt of application: 31st August 2025**

CV Format:

1. **Full Name, address, and contact details (including email and phone number).**
2. Educational qualifications – Diploma/degree/s, year, and institute qualified from.
3. Language skills (spoken, written skills), Software skills.
4. Work experience (position/job title, organization, duration) if none please state NIL.
5. Research experience and Publications (if any).
6. Referees (two persons who you have worked or trained under).
7. Any other relevant information.

General Instructions:

1. The Institute reserves the right to withdraw any advertised post at any time without giving any reason.
2. Mere eligibility will not entitle any candidate for being called for interview. In case the applicants are more in number; a Screening Committee shall short-list the most suitable candidates to be called for the interview.
3. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
4. Only shortlisted candidates will be called for interview. Shortlisted candidates, called for interview, will bear the expenses on travel and stay.
5. The Institution reserves the right to reject any application without assigning any reason whatsoever.
6. The Institute reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the Institute shall be final and no appeal shall be entertained.
7. Any corrigendum/changes/updates shall be available only on Institutes website: www.iiphs.ac.in.
8. The candidates are required to bring with them copies of all relevant testimonial documents self-attested along with the original certificates at the time of interview.
9. Applications that are incomplete and/or unsigned will be summarily rejected.
10. The decision of the Institute in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
11. Applications received after the prescribed date will not be entertained.
12. Canvassing in any form and or/bringing in any influence political or otherwise will be treated as a disqualification for the post.
13. Minimum Educational Qualifications; applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement.
14. Candidates must be in sound bodily health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority as Institute may require.
15. The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise.

Sd/-

Dr. Tiameraen Jamir

Registrar

Indian Institute of Public Health Shillong

Lawmali, Shillong - 793001

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